

问题 1：两篇文章同一个通讯作者，是否他一人注册即可？

回答：是的，他一人注册，可以上传 2 篇论文。如果通讯作者不来参会，可以指定一人代替他参会。**如果有额外参会人员，需要单独注册。**

问题 2：是否学生注册即可？

回答：**单独学生一人注册不行**，需要至少 1 个全额注册（常规注册）才有权限上传论文。其他随行人员是学生，可以进行学生注册。

问题 3：开发票问题

回答：半个月后，会务公司统一开票，通过邮箱发送。

问题 4：一篇论文需要几个人注册？其他随行人员需要注册吗？

回答：一篇论文至少需要 1 个全额注册（常规注册），学生注册不行（参见问题 1）。

其他随行人员参会，需要单独注册。

1、打开 IFAC 会议管理系统，<https://ifac.papercept.net/conferences/scripts/start.pl>，

点击 Log In 进入用户登录界面

PaperPlaza Conference Manuscript Management System  
Home Log In Refresh Help...

Welcome to PaperPlaza, the International Federation of Automatic Control's Conference Submission and Review Management System

- **Login NOT required:** During initial submission cycle you "do not" need to login to the system to submit a paper, session proposal, or other contribution.
- **Login REQUIRED:** For Administrative or Editorial activities; to submit a review or to update/reupload your paper; or to see the reviews of your paper; and to submit the final version of your paper you MUST log in. Once logged in
- **Personal Information:** Two additional fields (**Employment status** and **Experience**) have been added to your personal profile. Kindly update your personal information and fill these two fields. This information is requested to assist in a

2、输入账号密码登录，进入 CAMS2025 作者工作区

CAMS 2025

Enter [redacted]  
Enter [redacted]  
Enter Author or proposer of submissio [redacted]  
Enter [redacted]

3、点击 submit the final version 进入提交最终版本流程

**注意，只有通讯作者账号才会显示可操作链接**



	Profile	Status	Actions for the corresponding author ► Mandatory action ~ Optional action Follow the link if available	Options (Submission details, files,--)
			► <a href="#">Submit the final version</a> until July 9, 2025	<a href="#">Choose an option</a>
			► <a href="#">Submit the final version</a> until July 9, 2025	<a href="#">Choose an option</a>

在正常情况下，第一次进入界面时 actions status 均应显示为×

Actions to Be Completed				
Action	Deadline	Status	Status Information	
Pay the upload charge	Mandatory	Before submitting the final version	×	
Transfer copyright	Mandatory	Midnight July 9, 2025	×	
Check and update the final version information	Mandatory	Midnight July 9, 2025	×	
Upload the final version of the paper	Mandatory	Midnight July 9, 2025	×	No file found
Upload the Reference List	Mandatory	Midnight July 9, 2025	×	No file found
Upload the Responses to Reviewer Comments	Mandatory	Midnight July 9, 2025	×	No file found

#### 4、缴纳会议注册费

会议注册网站为 <https://conferences.ifac-control.org/cams2025/registration>，按照注册系统指引操作完成缴费；

关于发票：填写发票信息并完成缴费后，发票将于半个月后发送到注册人员邮箱

缴费完成后，会务组将在 1-2 个工作日内发送 upload fee code 至作者在注册系统中所填写的电子邮箱，请注意查收（如未收到请在微信群中及时反映）；

- **Copyright transfer.** You will not be able to upload any file until copyright has been transferred

Submission status	Accepted
Enter the upload fee code	<input type="text"/> <a href="#">Submit</a>
Transfer copyright	<a href="#">Transfer copyright</a>
Update the final version information	<a href="#">Update the final version information</a>
Title, Author list, Number of pages, Abstract	
Cancel the page	<a href="#">Cancel the page</a>

将 upload fee code 填写并点击提交后，第一项状态将变为√；

Actions to Be Completed				
Action		Deadline	Status	Status Information
Pay the upload charge	Mandatory	Before submitting the final version	✓	Upload fee PAID by [REDACTED]
Transfer copyright	Mandatory	Midnight July 15, 2025	✗	
Check and update the final version information	Mandatory	Midnight July 15, 2025	✗	
Upload the final version of the paper	Mandatory	Midnight July 15, 2025	✗	No file found
Upload the Reference List	Mandatory	Midnight July 15, 2025	✗	No file found

## 5、签署版权协议

点击 Transfer copyright, 按自身情况勾选对应协议，并点击继续；

### Important notes

- File upload link.** The file upload link appears when the other mandatory actions have been completed
- E-mail notification.** Your final submission is not complete until the status of the submission is shown as "Final version received" on your workspace. You will receive an acknowledgement by e-mail after the final submission is complete. When you delete a mandatory file that you previously uploaded the status of the submission is changed back to "Accepted" and you will again receive a notification by e-mail
- Final submission update and re-upload.** You may update the final version information and upload or re-upload the manuscript and any attachments until the deadlines shown

Submission status	Accepted
Transfer copyright	<a href="#">Transfer copyright</a>
Update the final version information	<a href="#">Update the final version information</a>
Title, Author list, Number of pages, Abstract	
Cancel the page	<a href="#">Cancel the page</a>

Title of the paper	<input type="text" value="[REDACTED]"/>
Complete list of authors	<input type="text" value="[REDACTED]"/>
Choose one	<input type="radio"/> All authors of the Work are U.S. Government employees and prepared the Work on a subject within the scope of their official duties. As such the Work is not subject to U.S. copyright protection <input type="radio"/> All authors of the Work are employees of the British or British Commonwealth Government and prepared the Work in connection with their official duties. As such the work is subject to Crown Copyright <input checked="" type="radio"/> Neither of the above applies
Check whether or not you are authorized to sign the copyright form	<input checked="" type="radio"/> Yes, I am authorized <input type="radio"/> No, someone else needs to sign the form
	<a href="#">Continue</a>
	<a href="#">Cancel</a>

在版权协议详情页签署姓名和日期，并点击提交；

Please sign as <input type="text" value="Yanxin Zhou or [REDACTED]"/>	Today is 15-06-2025 (server time)
Authorized signature	Date (dd-mm-yyyy, server time)
<small>By clicking this button you certify that such action constitutes your electronic signature to the copyright form in accordance with written signature</small>	
<a href="#">Submit</a>	<a href="#">Cancel</a>

完成后可选择下载版权转让协议，之后点击 cancel 回到投稿流程界面；

## 6、点击上传最终版本信息链接，核对文章信息

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Submission status	Accepted
Transfer copyright	<a href="#">Transfer copyright</a>
Update the final version information Title, Author list, Number of pages, Abstract	<a href="#">Update the final version information</a>
Cancel the page	<a href="#">Cancel the page</a>

7、当第 4-6 条均完成后，将出现上传最终版本链接，选择文件上传稿件最终版本文件、参考文献列表 txt 文件以及回复审稿人意见文件（注意：稿件最终版本不超过 6 页）；

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File upload	<a href="#">Upload or re-upload</a>
Cancel the page	<a href="#">Cancel the page</a>

8、务必保证稿件最终版本查重率低于 30%。如需查看稿件最终版本的查重报告，参考以下流程：

Check the column 'Status' for the status of your submission, and the column 'Actions for the corresponding author' for pending actions and deadlines  Move your mouse pointer over 'Choose an option' to open a menu with several useful options. Click anywhere within the browser window to close the menu							Important notice  Links in the column 'Actions for the corresponding author' are ONLY available to the corresponding author (denoted by * in the column 'Authors or proposers')		
Number	Type of submission	Type of presentation	Authors or proposers *Corresponding author	Title	Profile	Status	Actions for the corresponding author => Mandatory action + Optional action Follow the link if available	Options (Submission details, files, ...)	
							<ul style="list-style-type: none"> <li>-&gt; View the details of the submission</li> <li>2d Download the files that you submitted</li> <li>Inspect the reviews and decision letter</li> <li>2d Change the corresponding author</li> <li>Withdraw the submission</li> </ul>	<a href="#">Choose an option</a>	
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